



**GOVERNMENT OF THE PUNJAB
SCHOOL EDUCATION DEPARTMENT**

Dated Lahore the 15th February, 2023

NOTIFICATION

No.SO(ER-II)3-3/2016(Vol-II). In exercise of the powers conferred under section 17 of the Punjab Government Educational and Training Institutions Ordinance, 1960 (XI of 1960), Governor of the Punjab is pleased to make the following rules:

1. Short title and commencement.- (1) These rules may be cited as the Children Library Complex, Lahore Rules 2022.

(2) They shall come into force at once.

2. Definitions.- (1) In the rules, unless the context or subject requires otherwise:

- (a) "Board" means the Board of Governors of the Children Library Complex, Lahore constituted under section 4 of the Ordinance;
- (b) "Board Fund" means the fund vested in the Board under section 11 of the Ordinance;
- (c) "Complex" means the Children Library Complex, Lahore including its branches;
- (d) "Deputy Director" means the Deputy Director of the Complex;
- (e) "Ordinance" means the Punjab Government Educational and Training Institutions Ordinance, 1960 (XI of 1960); and
- (f) "rules" means the Children Library Complex, Lahore Rules 2022.

(2) A word or expression used but not defined in the rules shall have the same meaning as assigned to it in the Ordinance.

3. Principal officer-in-charge.- The Managing Director of the Complex shall be the principal officer-in-charge of the Complex.

4. Meetings of the Board.- (1) The business of the Board shall be transacted at a meeting of the Board at least once in every six months at such time and place as specified by the Chairman.

(2) The Chairman may, whenever required, or on a written request of not less than one-third of the Members, convene a special meeting of the Board.

(3) The Chairman, and in his absence the Vice Chairman, shall preside over the meeting of the Board.

(4) The quorum for the meeting shall be one third of the total Members, the fraction being counted as one.

(5) The decision shall be made by the majority of the Members present and voting. In case of equality of votes, the Chairman shall have the right to cast a vote.

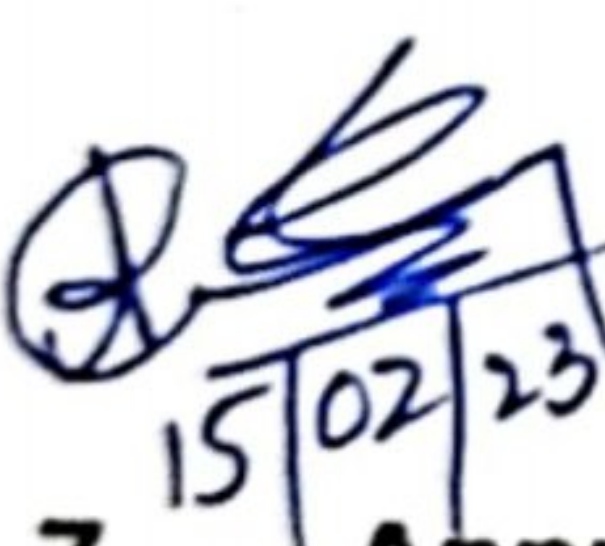
5. Board Fund.- (1) The Board Fund shall be kept in a scheduled bank in accordance with the instructions issued by the Board.

(2) The funds received into the Board Fund shall be governed by the Board through *Aasaan* Assignment Account.

(3) The special purpose accounts such as Endowment Fund, General Provident Fund, Pension Fund, Benevolent Fund or any other account or financial head shall be maintained in such manner as may be determined by the the Board.

6. Registers.- The Deputy Director shall ensure the maintenance of record of the following registers:

- (a) cash register;
- (b) subsidiary receipt and expenditure register for each head of account;
- (c) stock register;
- (d) donation and gift register;
- (e) accession register;
- (f) subscription register;
- (g) security deposit register;
- (h) periodicals register; and
- (i) such other registers as may be directed by the Board.

 **7. Annual financial statement and report.-** (1) The Board shall prepare a statement of estimated receipts and expenditure in respect of the next financial year and submit it to Government for approval not later than last day of December of each year.

(2) An annual report on accounts relating to previous financial year shall be submitted by the Secretary to the Board for submission before the Government on or before the last day of September each year.

8. Audit.- (1) The Board Fund may be audited in each financial year by the Auditor General of Pakistan.

(2) The Auditor appointed under sub-rule (1), shall be provided by the Deputy Director such access to the books, accounts and other documents as may be considered necessary for the audit of the accounts.

(3) The Deputy Director shall be responsible for replies to the audit objections, if any. The objections along with their replies shall be placed before the Board in the next meeting of the receipt of audit report.

9. Committees.- (1) The Board may constitute, from amongst its Members, Executive Committee or Standing Committee as it may deem necessary and may assign functions to such Committees.

(2) The decision of a Committee shall be made by the majority of its members present and voting.

(3) The Board may, if so required in the interest of the Complex, also nominate any person to assist a Committee but such person shall not be entitled to cast vote.

10. Repeal and Savings.- (1) The Children Library Complex, Lahore, Rules, 1992 are hereby repealed.

(2) Notwithstanding the repeal of the rules under sub-rule (1), anything done, action taken, obligations or liabilities incurred and jurisdiction or powers conferred under the repealed rules shall, so far as they are not inconsistent with the provisions of the rules, be deemed to have been done, taken, incurred and conferred under the rules.

SECRETARY SCHOOL EDUCATION

NO. & DATE EVEN

A copy is forwarded for information and necessary action to:

1. The Chief Secretary, Punjab.
2. The Additional Chief Secretary, Punjab.
3. The Principal Secretary to Governor, Punjab.
4. The Principal Secretary to Chief Minister, Punjab.
5. The Accountant General, Punjab.
6. The Secretary Provincial Assembly, Punjab.
7. The Secretary, Law & Parliamentary Affairs Department.
8. The Secretary, Finance Department, Lahore.
9. The Secretary (Regulations) / Secretary (Archives), S&GAD.
10. All Heads of Attached Departments / Autonomous Bodies / Special Institutions of School Education Department.
11. The Director General Public Relations, Punjab.
12. The Project Director, Children Library Complex, Lahore.
13. The Superintendent, Government Printing Press, Punjab.


(AQSA IMTIAZ)
SECTION OFFICER (ER-I)